

Attendance

1. Dr. Varughese Mathew
2. Reji Mathew
3. Aravind Sankar N
4. Santhosh Jacob
5. Rethesh R
6. Harish R
7. Mathew Sam
8. K. M. Vishnu Namboodiri
9. Dr. Neeta N Nair
10. Dr. Ashley Susan Philip
11. Happy Krishnan
12. Renosh Tom Varghese K
13. Dr. Shilly Elizabeth David
14. Dr. Neema Ani Mangalam
15. Dr. Angel Susan Cherian

Agenda

- Presentation of the AQAR
- Teachers work summary(TWS)
- Preparation for NAAC-V Cycle
- Discussion of Documentation procedure for NAAC/SAAC preparation

The following decisions were taken:

The prepared AQAR was presented before the committee and suggestions were taken and rectified immediately. It was decided that the AQAR may be uploaded.

- It was decided that the Teachers Work Summary(TWS) which is collected from the teachers as a record of their work done be filed and considered as a source of documenting teachers details.
- The participation for the NAAC 5th cycle must begin in the beginning of the next year.
- Dr Nebu John was asked to coordinate and streamline the process of SAAC accreditation
- It was decided that a students' Induction programme be planned for the next year also.
- Feedback on the syllabus, course and Faculty was collected from the students and the IQAC Team to analyse and prepare the reports.
- The need for new collaborations and MoUs was discussed.
- It was decided to do the needful to participate in NIRF ranking next year.
- Online Programmes/mentoring was decided to be completed online, if necessary

Sd/

Dr. Varughese Mathew
Principal

Mar Thoma College, Tiruvalla



Sd/-

Dr. Susan Thomas
Coordinator