



MAR THOMA COLLEGE, TIRUVALLA
Reaccredited with 'A' Grade (Fourth Cycle) by NAAC &
All India 80th Rank in NIRF 2021

IQAC (Internal Quality Assurance Cell)

PLAN OF ACTION

DATE: 12-06-2022

The IQAC of the College met on 12th June, 2022 in the Visitors' Room and discussed the Plan of Action for the year 2022-23.

PLAN OF ACTION

MONTH	PLAN
June 2022	<ul style="list-style-type: none"> • Commencement of Classes for III, V semester UG and II/ III Semester PG. Heads of the Departments may be asked to conduct department meetings and discuss the plan of action for the year, and about syllabus completion. Online training programmes on LMS, Online teaching methodologies etc may be convened. Any help needed by students for attending online classes financial or otherwise may be studied and needful steps may be taken. • Any pending Saphthathi Projects may be completed at the earliest. • EPRS may be finalized and implemented • Automation of library to be completed. • Each teacher to be advised to publish at least 2 articles
July 2022	PTA meetings may also be organized online to address the parents' concerns. IQAC may take steps to organize Capacity building workshops to facilitate the radical shift to the hybrid teaching- learning process.
August 2022	Subject Associations may organize programmes online. Onam Celebration may be convened in the online mode.
September 2022	Revision classes, Remedial classes may be held. Internal examinations for UG odd semesters. Mentoring sessions may be started.
October 2022	Departments may organize seminars/ workshops/ conferences/ association activities and plan for students' internship, if any available online.
November 2022	Conduct Second internal examination for Odd semesters UG and PG. Preparation may be started by the IQAC for submission of AQAR and AISHE details. Details of Students progression may be collected using Google forms. Result Analysis may be undertaken as and when University examination results are declared.
December 2022	Students may be encouraged to bring out students magazines in the digital format. Various associations/ clubs may convene programmes in the online/ offline mode as the situation demands. Christmas programmes may be organized online. Alumni Associations may organize programmes online.
January 2023	Even semester Internals may be conducted depending upon the university schedules. Teachers may be encouraged to participate in online seminars, and engage in research and publication PG Association may organize programmes on research methodology for students. Annual College report may be compiled by collecting details from all the departments. Scholarship/ endowment prizes may be given and details compiled.
February 2023	Academic Audit may be conducted in all the departments. College Day may be organized. Extension activities may be planned. Any post pandemic



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	measures if needed, may be planned.
March 2023	Second internal examinations may be collected for all the even semesters. Feedback may be collected from the students. Student Satisfaction Survey may be conducted.

ICT Targets:

- Firewall to be installed
- System admin to be appointed
- Server
- Library Automation to be completed
- Idea incubation centre (Start-ups) to be planned and started.
- Media Center to be upgraded to Audio – Visual Lab and E-content development center
- Starting an IT Center
- OFCs for the new building
- Cloud space purchase

IQAC Chairperson and Principal

Sd/-
Dr Varughese Mathew 
Principal
Mar Thoma College, Tiruvalla




IQAC Coordinator

Sd/-
Dr Susan Thomas