



# MAR THOMA COLLEGE, TIRUVALLA

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

SECOND QUARTERLY MEETING OF IQAC COMPOSITION 2023-2024

Date & Time: 19-01-2024, 02.00 PM, Venue: Mini Conference Hall

### Agenda

1. Reading minutes of previous committee
2. Presentation of Action Taken Report
3. Pre-submission review of AQAR 2022-23
4. Preparation of AQAR 2023-24
5. Updation on NIRF, KIRF, SAAC, AISHE
6. AOB

### Members Present

1. Dr Mathew Varkey TK
2. Dr Sonia Anna Zachariah
3. Brigadier Dr Mohanan Pillai
4. Prof. (Dr) Neeta N Nair
5. Mrs Geetha Paul
6. Dr Abey Thomas
7. Dr Reginold Varghese
8. Dr Noble P Abraham
9. Dr Shaji Varghese
10. Mr Jijo John Varghese
11. Dr Deepu A
12. Mr Hareesh R
13. Dr Nebu John
14. Dr Ajesh K Zachariah
15. Dr Josmin P Jose
16. Dr Merin Sara Thomas
17. Dr Shilly Elizabeth David
18. Mr Gideon Thomas E Varghese
19. Mr Bobi Thomas



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#### Apologies of absence

1. Dr George Mathew
2. Mr Rengit K Varghese
3. Dr Arun Vinod

The meeting started with a silent prayer followed by a welcome address by Dr Noble P Abraham.

Dr Mathew Varkey TK, the president of the meeting mentioned the names of those members who had expressed their apologies of absence, appointed Dr Deepu A as the recording secretary and delivered the presidential address.

Dr Sonia Anna Zachariah, the IQAC coordinator, read the minutes of the previous meeting and presented the action taken report. The report highlighted the accomplishment made and the remaining challenges for each item.

Comments and suggestions were made by various members: Dr Reginold Varghese assured support for proper disposal of plastic waste through the Haritha Sena Karma of municipality and infrastructure development for playgrounds. He stressed the importance of a sports hostel and suggested exploring options for generating income through renting out college facilities especially the playground.

Mrs Geetha Paul proposed conducting a SWOT analysis and starting on LGBTQ+club.

Brigadier Dr Mohanan Pillai stressed the importance of student awareness regarding accreditation processes and select a team of students to work as part of IQAC. He also encouraged collaboration with NGOs and corporate management for funding and support.

Dr Abey Thomas suggested restarting the civil service academy and encouraging student participation.

Student representative Mr Gideon Thomas E Varghese highlighted the need for improved waste management and infrastructure facilities on the campus.



  
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Dr Nebu John, NIRF Coordinator presented that the NIRF data for 2024 ranking was submitted successfully on January 10, 2024.

Dr Ajesh K Zachariah presented the AQAR for 2022-2023, outlining each criterion in detail and would be submitted as soon as possible after AISHE data submission. He mentioned the need for early preparation of AQAR for 2023-2024 and Self Study Report (SSR) for the past five years.

Dr Noble P Abraham discussed data collection parameters for AISHE and KIRF and challenges faced. He proposed postponing the procedure of KIRF application until next academic year, after AQAR and SSR preparations for NAAC.

Dr Deepu A read the minutes and was approved.

The meeting concluded at 4.00 PM with the vote of thanks proposed by Dr Shaji Varghese.

Dr Sonia Anna Zachariah

IQAC Coordinator



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